

**CONSOLIDATED CITY OF INDIANAPOLIS
AND COUNTY OF MARION,
STATE OF INDIANA**

EXECUTIVE ORDER NO. 4, 2000

**ESTABLISHMENT OF MAYOR PETERSON'S
PUTTING EDUCATION FIRST PROGRAM**

WHEREAS, transforming Indianapolis's and Marion County's schools into centers of excellence is the most important mission of our community; and

WHEREAS, national studies confirm that parental involvement in their children's education and mentoring have many positive effects on students, including achievement of higher grades in school, better attendance of classes, improved behavior at school, a reduction in the use of illegal drugs and alcohol, and an improvement in self-confidence and personal skills; and

WHEREAS, currently it is too difficult for some parents and other volunteers to get involved with Indianapolis and Marion County schools, and there is a critical shortage in the number of volunteers available in our schools; and

WHEREAS, volunteerism improves the morale and, thereby, the performance of the individual employees; and

WHEREAS, Indianapolis and Marion county schools provide myriad direct services programs which benefit the public and require staffing; and

WHEREAS, Public Law 68 – 1968 authorizes government employees who volunteer service to another governmental entity, or organization that is exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code, to perform such services during normal hours of employment, subject to certain restrictions;

NOW, THEREFORE, by virtue of the authority vested in me as the Mayor of the City of Indianapolis and successor-in-interest to the Board of Commissioners of Marion County, Indiana, and in accordance with Indiana code § 35-44-2-4(f)(4) as added by Public Law 68 – 1998, it is hereby ordered as follows:

1. Each full-time City employee will be allowed paid leaves of absence from his or her regular assigned duties, in an amount not to exceed eight (8) hours during the months of January through June, and not to exceed eight (8) hours during the months of July through December, to voluntarily participate in activities for the benefit of a public school, school corporation, or other school exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue code, which is located in Marion County, Indiana. The voluntary activities must not promote religion, or attempt to influence legislation, governmental policy, or elections to public office.

2. Each full-time City employee who is a child's primary caregiver will be allowed to rearrange his or her employment schedule in an amount not to exceed eight (8) hours during the months of January through June, and not to exceed eight (8) hours during the months of July through December, to attend parent-teacher conferences or like events at his or her child's school.

3. To be eligible to participate in these programs, the employee must be a full-time employee of the City as defined in Sec. 291-101 of the Revised Code of Indianapolis and Marion County, and these programs do not apply to Marion County or township employees. Procedures for the administration of these programs shall be adopted by the Director of the Department of Administration.

4. Prior approval of the employee's department director, or the director's designee, is required for use of a paid leave of absence or flex time in these programs. The director, or the director's designee, shall consider the operational needs of the department in determining whether an employee's paid leave or flex time request will be granted.

5. This Executive Order shall become effective immediately.

DATED this 27 day of March, 2000.

CONSOLIDATED CITY OF INDIANAPOLIS
AND MARION COUNTY, INDIANA

By: Bart Peterson
Bart Peterson, Mayor

Approved as to form and legality:

By: A. Scott Chinn
A. Scott Chinn, Corporation Counsel